



# Pacific Integrated Commercial Fishing Initiative (PICFI)



**Application for Funding  
Commercial Fishing Enterprise  
Capacity Building Support for 2019-2020**



## **APPLICATION FOR FUNDING 2019-2020 Capacity Building Support**

### **Pacific Integrated Commercial Fishery Initiative (PICFI) Commercial Fishing Enterprise (CFE) Capacity Building Support**

The purpose of the **Application for Funding – Capacity Building Support** is to provide continued financial support to PICFI CFE’s, who received support under the PICFI program. This funding supports Commercial Fishing Enterprises’ operational expenditures for 2019-2020 only, where priority should be provided for activities related to capacity development. The deadline to submit the application is **April 30, 2019**.

There are three components to the **Application for Funding – Capacity Building Support**:

- A) Applicant Information;
- B) Funding Transfer
- C) Summary of Capacity Building Management – Activities and Costs; and
- D) Declaration and Signatures

**\*NEW\*** PICFI CFE’s have the option to transfer all or part of their Capacity Building support funding to Business Development Source.

Please ensure that the information and if applicable, other supporting documents, are provided in order to support your Funding Application. Upon assessment of this Application the organization will be notified as to the funding available through a PICFI Contribution Agreement (CA).

**Application for Funding – Capacity Building Support** must be submitted to:

**David Lau**  
**Manager, PICFI Program**  
**Aboriginal Programs Division**  
**Fisheries and Oceans Canada**  
**Suite 200 – 401 Burrard Street,**  
**Vancouver, British Columbia V6C 3S4**  
**Or via email: [DFO.PICFI\\_Submissions-Soumissions\\_IPCIP.MPO@dfo-mpo.gc.ca](mailto:DFO.PICFI_Submissions-Soumissions_IPCIP.MPO@dfo-mpo.gc.ca)**

#### **A. Applicant Information**

Applicant / Recipient Organization Name:

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Legal Entity - Commercial Fishing Enterprise /  
Organization Name:

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Contact Information (name of main contact):

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Mailing Address:

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Telephone  
Number:

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Facsimile Number:

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E-Mail Address:

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**B. Funding Transfer - Capacity Building Support to Business Development Source:**

Transferring funds* from CBS to BDS?  *Any CBS amounts moved to BDS will mean that CFE will be forgoing that amount to support operational expenditures	<input type="checkbox"/> YES	<input type="checkbox"/> NO
If yes, please indicate the amount to be transferred:	\$	

**C. Summary of Capacity Building Support – Activities and Costs:**

Brief Description of Operational activities for 2019-2020:

**Summary of Funding Requests (Total maximum funding available = \$130,000)**

Is the organization applying for:	Activity Detail	Anticipated Costs
<b>Activity 1 : Administration and Business Operations</b>		
<b>EC-1 – Administration</b>  Breakdown of expenses and associated costs under administration: Phone, Fax, Utilities, etc		
<b>EC-2 – Audit</b>  Breakdown of expenses and associated costs under audit: Costs incurred in carrying out an audit of financial statements		
<b>EC-3 – Communications</b>  Breakdown of expenses and associated costs under communications: Meeting expenses, outreach materials, etc.		
<b>EC-4 – General Operating expenses</b>  Breakdown of expenses and associated costs under general operating expenses: Repair and maintenance of equipment, facilities vessels and vehicles; Operating expenses for equipment, vessels and vehicles, etc		

Is the organization applying for:	Activity Detail	Anticipated Costs
<p><b>EC-5 – Insurance</b></p> <p>Breakdown of expenses and associated costs under insurance: Insurance expenses, etc</p>		
<p><b>EC-6 – Professional Services</b></p> <p>Breakdown of expenses and associated costs under professional services: Contracted and professional service costs, consultation costs, etc</p>		
<p><b>EC-7 – Property, Plant and Equipment</b></p> <p>Breakdown of expenses and associated costs under property, plant and equipment: Purchase, lease or rental of equipment, supplies and materials, construction of facilities, vessels and/or gear</p>		
<p><b>EC-8 – Rental of Space / Accommodations</b></p> <p>Breakdown of expenses and associated costs under rental of space/accommodations: Office lease or rent, etc.</p>		
<p><b>EC-9 – Salaries, Wages and related costs</b></p> <p>Breakdown of expenses and associated costs under salaries, wages and related costs: HR costs incl salaries and benefits</p>		
<p><b>EC-10 – Training</b></p> <p>Breakdown of expenses and associated costs under training: Training fees and expenses</p>		
<p><b>EC-11 – Travel</b></p> <p>Breakdown of expenses and associated costs under travel: Travel and related expenses</p>		
<b>Capacity Building Support Funding Requested</b>		

**D. Declaration and Signatures**

The information provided is an accurate description and accounting of the requirements for CFE support for 2019-2020.

Authorized Signatory (Please print)	Position	Signature	Date