



**BCAAFC | BC Association of  
Aboriginal Friendship Centres**

## Canada-B.C. Job Grant for Indigenous Organizations

Indigenous organizations are often under resourced in many areas and rely on annualized funding. Reductions in funding may require employees to take on additional work without having formalized training. Employers now have access to the Canada-B.C. Job Grant to train existing employees AND support individuals currently unemployed whom could fill an existing position in the organization.

### BCAAFC Support

The BC Association of Aboriginal Friendship Centres (BCAAFC), is the Aboriginal Service Delivery Partner for the Canada-B.C. Job Grant. BCAAFC can provide direct support and referrals for your Indigenous organization and:

- √ Share information on the Canada-B.C. Job Grant eligibility and requirements
- √ Review your training plan
- √ Assist you in applying
- √ Provide follow up

BCAAFC can also connect Indigenous individuals to the nearest Friendship Centre in BC that provides employment and training assistance.

### What is the Canada-B.C. Job Grant?

The [Canada-B.C. Job Grant](#) is a program that assists BC employers to invest in employee training, with the total training cost shared between the employer and government. This helps employers and makes keeping jobs easier for British Columbians by encouraging work skills development. The funding made available by the Government of Canada and the Province of British Columbia reimburses 2/3 (two-thirds) of employee training costs, with a maximum of \$10,000 for each employee trained per fiscal year.

In addition, employers may qualify for reimbursement for up to 100% of eligible training costs if the training will result in the employer hiring a previously unemployed person, up to a maximum of \$15,000 for each future employee.

Indigenous Peoples are a priority in BC's Jobs Plan as a key economic sector:

<http://engage.gov.bc.ca/bcjobsplan/economy/aboriginal-peoples-first-nations/>

### Canada-BC Job Grant

#### Priority: Aboriginal People

“...Aboriginal participation in B.C.'s economy is improving through cross-sector partnerships that foster economic diversification, investment and job creation, and increased access to employment and skills

## What is Covered Under the Canada-B.C. Job Grant (CJG)?

Eligible training types include:

- √ Soft skills, such as personal goal setting, working as a team and more
- √ Essential skills, such as digital technology, continuous learning
- √ Specialized or technical skills
- √ Management skills

Training costs include:

- √ Tuition fees
- √ Mandatory student fees
- √ Examination fees
- √ Textbooks and software
- √ Other required materials
- √ In some circumstances, travel to access training.

## Applications Are Now Open!

Applications are being accepted for training that starts on or before March 31, 2017 if the participant being trained qualifies under one of the following streams:

- Underrepresented Groups in the Workforce
  - Indigenous Peoples
  - Women in Trades and Natural Resource Sectors
  - Youth (age 15-24)
  - Persons with disabilities
  - New Canadians who are refugees landed in Canada, protected persons entitled to work in Canada or landed immigrants to Canada within the past five years or less
- [Unemployed Stream](#)
- [Refugee Fund](#)

Applications for the CJG Priority stream sectors listed below are being accepted for training that starts on or before March 31<sup>st</sup>, 2017. The Priority Sectors stream includes 10 of the BC Jobs Plan sectors (<http://engage.gov.bc.ca/bcjobsplan/categories/bc-jobs-plan-sectors/>) identified as critical to B.C.'s labour market and economic development, which include:

- Aboriginal Peoples and First Nations
- Agrifoods
- Construction
- Forestry
- Manufacturing
- Mining and Energy
- Natural Gas
- Non-profit Health and Social Services
- Small Business
- Technology and Green Economy
- Tourism
- Transportation

## How Do I Apply?

### **Step 1: Check Your General Eligibility**

### **Step 2: Contact BCAAFC**

If you're eligible or have questions about your eligibility, contact BCAAFC via email [employment@bcaafc.com](mailto:employment@bcaafc.com) to discuss grant criteria, requirements and the application process.

### **Step 3: Submit Your Application**

You will receive an email with your application reference number 1-2 weeks after your application has been submitted.

### **Step 4: Get Approved and Send in Agreement**

If you're approved, you will be notified as soon as the decision is made. Processing time for applications is normally within 60 business days of receipt. Along with your acceptance email are agreement documents that you must sign and send back to the government within 3 business days.

### **Step 5: Start Training!**

### **Step 6: Apply for Reimbursement**

Once your application is approved and within 30 business days of your employee starting training, you can apply for reimbursement. If you are training individuals on Income Assistance (IA) or Employment Insurance (EI), a Participant Information Form is required no less than 5 business days prior to the start of training.

## Contact Us

Email: [employment@bcaafc.com](mailto:employment@bcaafc.com) Phone: 1-800-990-2432 ext 223

## Canada-B.C. Job Grant Resources

Please visit <https://www.workbc.ca/Employer-Resources/Canada-BC-Job-Grant.aspx> to download application forms.

## Share the Canada-B.C. Job Grant

Help us promote the Canada-B.C. Job Grant by sharing this opportunity to Indigenous organizations with social media followers, clients and partners. See more information on BCAAFC's website:

<http://www.bcaafc.com/initiatives/5x5>

[Share the Canada-B.C. Job Grant here.](#)

The logo for Canada, featuring the word "Canada" in a serif font with a small Canadian flag icon above the letter 'a'.

*Funding provided by the Government of Canada  
through the Canada-British Columbia Job Fund.*

**Call BCAAFC at 1-800-990-2432 ext 223 or more information.**

**We're on Facebook @ BCAAFC <https://www.facebook.com/BCAAFC/>**